



Charlie Lovett Fund for Elementary Drama

Mail to:

Charlie Lovett Fund for Elementary Drama
10 Stump Tree Lane
Winston-Salem, NC 27106

Funding is available for production of plays and musicals performed by elementary school students (**grades 1-5**) in a school program.

This form should be filled out by the adult in charge of the program (preferably the director of the play). Please print or type. Please use only this form.

Please include the following attachments, and no others:

- 1) Production budget as requested in section 2
- 2) Answers to section 3
- 3) IRS form certifying the tax exempt status of your school

Do not fold, staple, or paper clip application form or attachments. Mail completed application in a 9 x 12 envelope to:

We understand how important it is for the planning of your production that you know if you will receive funding from us. We will make every effort to process applications as quickly as possible. If funding for a school year has been exhausted when we receive your grant, we will let you know and invite you to submit an application for the following year.

Failure to follow instructions will result in disqualification.

SECTION 1: SCHOOL INFORMATION

Name of school _____

Type of school (independent, public, parochial, etc.) _____

Grade levels _____

Total enrollment _____

Total annual budget _____

Address in the United States

Contact person _____

Position _____

Telephone _____

E-mail _____

Website _____

SECTION 2: PRODUCTION INFORMATION

Name of play or musical _____

Author _____

Is the script under copyright?

yes

no

If yes, what royalties are being paid? _____

Number of students in cast _____

Grade level(s) of students _____

Date(s) of production _____

Anticipated Audience (size and age)

Are rehearsals

during the school day

after school

Is this a new program this year?

yes

no

If not, when did this program begin? _____

Amount of funding requested (average grant is \$300) _____

SECTION 2: PRODUCTION INFORMATION

What, specifically, will funding be used for? (ostumes, set, royalties, etc.)

What other sources will provide funding? (School budget, parents, ticket sales, fundraising projects, etc.)

Please attach a breakdown of your anticipated production budget (i.e. what you will spend on costumes, sets, royalties, and other expenses.

SECTION 3: MAKE YOUR CASE

1. In a single paragraph (**150 words maximum**), tell us why your school should receive funding from the CLFED. Include this answer as an attachment on a separate sheet.
2. In a single paragraph (**150 words maximum**), have one of your students write what being involved in this play will mean to him/her. Include this answer as an attachment on a separate sheet.